**Portfolio Submission Form**

Please ensure the required portfolio is submitted with this form as either:

1. pdf file by email to exams@natd.org.uk
2. A Dropbox File
3. A Google folder

Applications will not be processed without all of the following:

1. complete Portfolio submission (see checklist);
2. completed Portfolio Submission Form (below)
3. Any outstanding paperwork/certificates

**CANDIDATE’S DETAILS**

|  |  |  |  |
| --- | --- | --- | --- |
| Full Name: |  | Title: |  |
| Postal Address: |  |
| Post Code: |  |
| Tel: |  | Mob: |  |
| Email address: |  |
| NATD membership number: |  |
| NATD qualifications: |  |
| Unit 3 Genre:(please circle appropriate genre) | Ballet/ Contemporary/ Gymnastic Dance / Modern Stage/Tap/ Freestyle/Street/ Ballroom/ Latin American/Classical Sequence |
| **MENTOR’S DETAILS** |
| Full Name: |  | Title: |  |
| NATD membership number: |  |
| Email address: |  |
|  |  |
| Signature of Candidate: |  | Date: |  |

**Terms and Conditions**

Please refer to the candidate guidance for NATD Level 4 Diploma in Dance Teaching.

Once the portfolio has been received at Head Office, an email acknowledgement will be sent. The examiner will contact the candidate to arrange a viva date within 8 weeks of the submission of the portfolio to Head Office.