

NATD

National Association of Teachers of Dancing

THEATRICAL CENTRES EXAMINATION PREPARATION

The examination entry procedures are intended to be simple, straight forward and easily understood by all who are involved, either as teachers, examiners or students. They are included here to ensure that there is common understanding of NATD practice.

Entering teachers will be required to agree their understanding and acceptance of these procedures when applying for an examination session.

1. There must be sufficient space for the candidate to perform adequately, a table and bell should be provided for the examiner
2. The floor must have a smooth, non-slip surface in the interests of safety.
3. Safety mats must be provided for Gymnastic Dance work.
4. Secure barres must be provided if barrework is part of any examination included in the session
5. The lighting should be sufficient to light the candidate and for the examiner to write the report
There should be adequate heating, remembering that the examiner is seated throughout the session.
Similarly there should be adequate ventilation in warmer weather.
6. All mirrors must be covered, so candidates are not distracted.
7. Unless it is a requirement of the examination, the examiner, music operator and candidate(s) must be the only people in the examination room.
8. The music operator must be totally obscured from the candidate, and be over 18 years old.
9. Be aware of and implement any current health and safety guidelines.
10. Any pianist in the examination room should be able to see the candidate, but should refrain from any communication with the candidates.
11. Depending on the length of the examination session, adequate breaks should be scheduled for the examiner to have refreshments. A break is required after a maximum of 2 hours examining time.
12. The examiner should have privacy during breaks so that he/she can concentrate, read, write or just relax
13. If the examiner deems the examination room to be unsuitable, he/she may allow the teacher a maximum of 30 minutes before the session commences to make alterations so that the premises and organisation conforms with these agreed Examination Procedures.
14. The NATD Examination Notice for GDPR must be displayed at all sessions

EXAMINATION ETIQUETTE FOR THEATRICAL CANDIDATES

1. Unless it is a requirement of the examination (e.g. as for Rainbow Awards or Class Examinations) Teachers should **not** enter the Examination room whilst the examination is in progress.
2. When the bell is rung, the candidates should run into the room and greet the Examiner. All candidates should wear a clearly visible number and facing the examiner this should number from 1-4 etc. from the examiner's left to right.
3. The grooming of the candidates is taken into consideration. Clean attire is a must and the hairstyle should be suitable for the dance genre. Appropriate tonal shoes and tights are acceptable. Please check the Dress Code at the beginning of your syllabus for the expected grooming in the particular genre.
Nail varnish/tattoos/jewellery/underwear should not be visible.
4. Prepare the children to move swiftly to the barre when requested to do so and also to move quickly into position in the centre.
5. If the candidate is expected to count a rhythm or answer a theory question, please prepare them to speak out clearly. Should the candidate not understand the question, it is quite in order for them to ask the examiner to repeat it.
6. At the end of the examination, the examiner will thank the candidate(s) who will be expected to curtsy or bow and to thank the examiner in return, before leaving the room.